

**SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029**

SCHOOL BOARD MEETING

May 21, 2014

4:00 p.m.

Present: Karen Trimble, Andy Anderson, Rebecca Morrison, John Fuhs, Melissa Thompson, Joan Fritzler, Kyle Moore, and Kim Zabel.

Excused: John Quast

Also in attendance: Nine (9) community members were in attendance as well as staff members Rachel Crockford, Tim Lemke, Lisa Davis and Michele Whaley. Special guests were Bill Foster from School Perceptions, LLC, Mike Moore from Moore Construction, as well as Nick Kent and Kim Hassel from PRA.

CALL TO ORDER

Melissa Thompson, Superintendent, called the meeting to order at 4:00 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

Karen Trimble motioned to approve the agenda. Andy Anderson seconded and the motion carried 4-0 on a voice vote.

INFORMATIONAL ITEM

Bill Foster reviewed the Survey Results from Staff, Student, and Parent Surveys administered by School Perceptions in Winter and Spring 2014.

BOARD ORGANIZATIONAL ELECTIONS AND APPOINTMENTS

The Board conducted an election of 2014-15 school year officers:

President: Andy Anderson moved to appoint Karen Trimble as President. Rebecca Morrison seconded and the motion carried 4-0 on a voice vote.

Vice-President: Karen Trimble moved to appoint John Fuhs as Vice President. Andy Anderson seconded and the motion carried 4-0 on a voice vote.

Clerk: Andy Anderson moved to appoint Rebecca Morrison as Clerk. John Fuhs seconded and the motion carried 4-0 on a voice vote.

Treasurer: John Fuhs moved to appoint John Quast as Treasurer. Rebecca Morrison seconded and the motion carried 4-0 on a voice vote.

The Board appointed the following Board Members to the 2014-15 school year committees:

CESA 1 Delegate – John Fuhs
WASB Delegate – John Fuhs
Employee Relations – John Quast and John Fuhs
Teaching and Learning – Andy Anderson, Karen Trimble and Rebecca Morrison
Policy – Karen Trimble and Rebecca Morrison
Finance and Operations – John Quast and Andy Anderson

CELEBRATIONS AND COMMENDATIONS

Ms. Thompson awarded a commendation to Willem Paulson for qualifying for the State Geography Bee and to Carissa Condly, Lauren Dentz, Devyn Meister, Sydney Carlsen, Grace Carpenter, and Avery Pitstick for winning the Battle of the Books. The following parents were commended for volunteering for SOAR time: Lisa deVries, Nina Ordway, Susie Polentini, and Patti Wells.

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Superintendent's Report

Ms. Thompson presented the following information:

Employee Relations - Joan Fritzler updated the Board on the health and dental insurance carrier renewal rates as well as the potential offerings of voluntary vision and life insurance programs. The Board discussed the options presented.

Finance and Operations – Nick Kent and Kim Hassel from PRA presented an update on the Master Planning Process. Ms. Thompson reviewed the Generator Project and the status of the wrap around care provider selection process and recommendation for Board approval.

Teaching and Learning - Ms. Thompson reviewed the presented curricular documents and the process for curricular and programmatic review. Ms. Thompson updated the Board on the status of the Innovation Grants for the 2014-15 school year as well as the receipt of a Grant for Improved Access for Students with Disabilities through Portable Touchscreen Devices. She also reviewed the upcoming course offering for Middle School S.T.E.M.

Principal's Report

Mr. Moore presented the following information:

Staff Development Plan for 2014-15 – Mr. Moore outlined the plan for staff development throughout the 2014-15 year including curriculum work, personalizing learning, and Educator Effectiveness implementation.

Washington, D.C. Trip Update – Mr. Moore provided an overview of the upcoming eighth grade trip to Washington, D.C.

ACTION ITEMS

Approval of Minutes

John Fuhs motioned to approve the following minutes: March 25, 2014 – Negotiations; April 14, 2014 – Regular Board Meeting; April 14, 2014 – Closed Session; April 17, 2014 – Policy Committee Meeting; April 29, 2014 – Special Meeting; May 6, 2014 – Teaching and Learning; and May 13, 2014 – Open Enrollment Lottery Draw. Andy Anderson seconded and the motion carried on a 4-0 voice vote.

Employee Relations

Rebecca Morrison moved to approve the presented 2014-15 Individual Teacher Contract. John Fuhs seconded and the motion carried on a 4-0 voice vote.

Karen Trimble moved to approve the Health Insurance Plan and Premium Share as presented for July 1, 2014 renewal. John Fuhs seconded and the motion carried on a 4-0 voice vote.

Karen Trimble moved to approve the dental insurance plan with no changes to plan design. Rebecca Morrison seconded and the motion carried on a 4-0 voice vote.

Finance and Operations

The Board reviewed and took action on the following items:

Monthly Accounts – John Fuhs moved to approve expenditures as presented in the amount of \$456,893 and receipts in the amount of \$90,536 during the month of April 2014. Andy Anderson seconded and the motion carried 4-0 on a voice vote.

Approval of the Wrap Around Care Provider - Andy Anderson moved to approve Wisconsin Youth as the wrap around care provider. Rebecca Morrison seconded and the motion carried on a 4-0 voice vote.

Policy

First Reading of Policy Adoptions – Policy 345.6 – Course Options and Policy 893 – Relations with Educational Researchers were read and discussed.

First Reading of Policy Revisions or Edits – Policy 811 – Volunteers and Policy 860 – Access to School Building were read and discussed.

Second Reading of Policy Revisions – The revisions of the Employee Handbook as well as the Teacher and Non-Contracted Staff Addendums to the Employee Handbook were read and discussed.

Waive Third Reading and Approve Policy Revisions – John Fuhs moved to waive the third reading and approve the revisions to the Employee Handbook and Teacher and Non-Contracted Staff Addendums to the Employee Handbook. Andy Anderson seconded and the motion carried on a 4-0 voice vote.

Teaching and Learning

Approval of Curriculum Documents – Andy Anderson moved to approve the curriculum documents as presented. John Fuhs seconded and the motion carried on a 4-0 voice vote.

Approval of Process for Curricular and Programmatic Review – Andy Anderson moved to approve the process for curricular and programmatic review. Rebecca Morrison seconded and the motion carried on a 4-0 voice vote.

Open Enrollment Determination

Mrs. Thompson provided a brief overview of the process that was used during the May 16th Open Enrollment Lottery Draw.

Action on Grade Levels with Space Available – Rebecca Morrison motioned to approve the following grade levels with the designated seats available: KG – 1 seat; 1st – 7 seats; 2nd – 3 seats; 3rd – 7 seats; 4th – 0 seats; 5th – 0 seats; 6th – 0 seats; 7th – 3 seats; 8th – 3 seats. Andy Anderson seconded and the motion carried on a 4-0 voice vote.

Approval of Waiting List Selection – Rebecca Morrison motioned to approve the following grade levels with the designated number of applicants on the waiting list: KG – 22; 1st – 2; 2nd – 2; 3rd – 0; 4th – 8; 5th – 9; 6th – 8; 7th – 8; and 8th – 1. Andy Anderson seconded and the motion carried on a 4-0 voice vote.

DISCUSSION ITEMS

The Board discussed the June-December School Board meeting calendar, the 2014-15 budget development process to date, and the process to determine 2014-15 Board Goals.

ANNOUNCEMENTS

The Board reviewed and discussed upcoming events.

CLOSED SESSION

At 7:26 p.m., the Board of Education convened into Closed Session: the closed session was pursuant to Wisconsin Statute 19.85 (1)(e), “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” Wisconsin Statute 19.85 (f), “Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, and Wisconsin Statute 19.85 (g), “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.” This session was specifically held to discuss contract negotiations with AUTO and to confer with legal counsel about potential litigation in which the district may become involved related to a student incident. (Roll call vote required.) Trimble – YES, Anderson – YES, Morrison – YES, Fuhs – Yes.

At 8:24 p.m. the Board of Education adjourned Closed Session. Trimble – YES, Anderson – YES, Morrison – YES, Fuhs – Yes.

At 8:24 p.m. the Board of Education reconvened into open session. Trimble – YES, Anderson – YES, Morrison – YES, Fuhs – Yes.

APPROVAL OF OPEN ENROLLMENT APPLICATIONS TO ATTEND OTHER DISTRICTS

Andy Anderson motioned to approve the resident students presented for open enrollment out of the district except for those applications for which the district has not yet received cost estimates. Rebecca Morrison seconded and the motion carried on a 4-0 voice vote.

APPROVAL OF 2013-14 MASTER AGREEMENT WITH AUTO

No motion was made.

ADJOURNMENT

At 8:26 p.m., Andy Anderson made the motion to adjourn which was seconded by John Fuhs and carried 4-0 on a voice vote.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk